



Stallholder Information

In 2010 we will celebrate the festival from Friday 23rd April through to Sunday 25th April

The Gala Day is a feature event of the Festival of the Falling Leaf program. It will be held at *Bila Park*, a beautiful river park located in the CBD district of Tumut. Bila Park, like the entire Tumut region will be clothed in all its autumn glory, creating a wonderful backdrop for the festival weekend.

Stallholders must provide their own equipment including tables, chairs and overhead cover/marquee



Bila Park

Entry and Exit is ONLY via the small carpark located in Wynyard St. Turn off Snowy Mountain Highway (Fitzroy St) into Wynyard St. Turn left into the carpark (just before the old bridge) NO vehicles are to remain with stalls in Bila Park. Stallholder parking will be available in River St, directly opposite the Wynyard St carpark.

The 2010 Festival Gala Day Markets will be held from 10am-4pm Saturday 24th April



Stall Fees

All sites are 3m x 3m
Sites booked *before* March 26th
Standard site \$50(inc GST)
Powered site \$55(inc GST)

Sites booked *after* March 26th
Standard site \$55(inc GST)
Powered site \$60(inc GST)

Acceptance of application is at the discretion of the Committee.

It is mandatory that ALL stall holders supply a copy of their Public Liability Insurance at the time of booking

The sale of raffle tickets or tickets for competitions is NOT permitted



Load-In

Friday 23rd April
3pm –5pm
Saturday 24th April
7am –8.30am

Absolutely NO access to park prior to these times

Stall Product

NO Second-hand items.
No mass-produced general clothing
High quality items (generally not manufactured)
Home made, value added produce and craft items are encouraged.

Load –out
4pm –5pm

Stalls must remain in Bila Park until the close of Gala Day. ALL vehicles must be removed after unloading.
NO vehicular movement in park between The hours of 8:30am and 4pm.



Electricity

Preference is given to food and beverage stalls.

Power supply is generally restricted to one 15amp outlet.

Stallholders must supply their own leads, power boards and adaptors to connect to the power supply. The equipment must be water resistant and maintained above ground or securely fixed to the ground to minimize trip hazards.

All equipment is required to be in safe working order and all leads must be tested and tagged by a registered electrician according to Australian safety regulations. The festival accepts no responsibility for vendors overdrawing their power supply and tripping out their appliances. Any damage caused by electrical overload or misuse will be paid for by the stallholder.

Food Stalls

Temporary food stalls are an important feature of our festival. They play a vital role in the event by providing a variety of different foods to event visitors.

Temporary food stalls can pose a higher risk to the consumer than regular food shops due to their temporary nature and lack of permanent cleaning, hand washing, storage, refrigeration and heating facilities.

A separate Food Safety Checklist is enclosed for food Vendors to help you understand what is required to operate a temporary food stall—that way, you can be sure that you are providing your customers with safe food.

We encourage all food vendors to access the Australian and New Zealand Food Authority Food Safety Standards at www.anzfa.gov.au.

If you have any questions about the Health and Safety considerations relevant to having a stall at a public event, please contact Tumut Shire Council on 02 69412555

Insurance & Liability

Public Liability Insurance cover is COMPULSORY for all stallholders.

Stallholders must supply a copy of their Certificate of Currency with their application and payment. Stallholders participate in the festival at their own risk, and indemnify Batlow Apple Blossom Festival Committee, its members and the Tumut Shire against all liability, claims, demands, expenses, fees, fines, penalties, suits, proceedings and any actions of any kind.

The festival organizers accept no responsibility for damage to stallholders products or equipment, or loss of income, arising from:

- Theft & breakages
- Flooding, storm or water
- Electrical failure



Cancellations and Refunds

If a stallholder wishes to cancel their stall booking before March 5 2010, they will be refunded 50% of their site fees.

There will be no refunds given for cancellations received after this date.

No refunds will be given for non-attendance. Stallholders please note that in the event of inclement weather, the event will not be cancelled. Stallholders must be prepared and equipped to trade in all weather conditions

Festival Contacts for stallholders

Eleanor 69473322,
Trish 69474381 or
Lyn 69473643

**Tumut Festival of the Falling Leaf
Stall Coordinator
PO Box 765
Tumut NSW 2720**

www.fallingleaffestival.org



Tumut's Festival of the Falling Leaf



Please fill in the Application Form on the back of this page.

To avoid late fees please return the form by March 26th, with a copy of your Public Liability Insurance and payment to:

**Tumut Festival of the Falling Leaf
Stall Co-ordinator
PO Box 765
Tumut NSW 2720**

STALLHOLDER APPLICATION FORM

I wish to book and pay for the following stalls at the Festival Gala Day, April 24th 2010:

	Number	
Standard Sites (3m x 3m)	<input type="text"/>	\$50 (inc GST)
Powered Sites (3m x 3m)	<input type="text"/>	\$55 (inc GST)

Stalls booked after March 26th:

Standard Sites (3m x 3m)	<input type="text"/>	\$55(inc GST)
Powered Sites (3m x 3m)	<input type="text"/>	\$60 (inc GST)

Name:

Postal Address:

Mobile:

Phone:

Email:

Please give a description of your products:

I have read, understood and agree to abide by the terms and conditions overleaf

Signature: _____

Date: _____

OFFICE USE: Signature

Public Liability Insurance Received

Payment Received
Amount \$_____

Site Number: _____ Approved: _____ Date: _____